附件：

出国人员登记表

单位名称（盖章）：

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 姓名/曾用名 | | |  | | 性别 | |  | | | | 出生日期 | | |  | | | 民族 |  | 结婚时间 | |  | |
| 现国籍 | | |  | | 职务 | |  | | | | 电子邮箱 | | |  | | | 月薪 |  | | | | |
| 出生地 | | |  | | | | | | | |
| 护照号码 | | | | |  | | | | | | 签发机关 | | | | | |  | | | | | |
| 护照签发日期 | | | | |  | | | | | | 护照截止日期 | | | | | |  | | | | | |
| 您的护照是否遗失或者被盗（如遗失或被盗请填写） | | | | | | | | | 护照号码： | | | | | | | | | | | | | |
| 工作单位中文及  英文名称 | | | | |  | | | | | | | | | | | | | 身份证号码 |  | | | |
| 单位性质 | | | | | □政府/事业部门 | | | | | □国企 | | | □民营 | | | □外资 | |
| 单位详细地址  邮政编码 | | | | |  | | | | | | | | | | | | | 电话 |  | | | |
| 传真 |  | | | |
| 单位联系人姓名 | | | | |  | | | | | | | | | | | | | 电话 |  | | | |
| 传真 |  | | | |
| 家庭详细地址  邮政编码 | | | | |  | | | | | | | | | | | | | 电话 |  | | | |
| 本人手机 | |  | | |
| 配偶  信息  (若离异也需填) | | 姓名 | | |  | | 出生日期  出生地 | | | | |  | | | 身份证号码 | | |  | | | | |
| 工作单位及职务 | | | | |  | | | | | | | | 电话号码 | | |  | | | | |
| 护照号码及  起止时间  （若有护照必填） | | | | |  | | | | | | | | 离异时间（若离异） | | |  | | | | |
| 过去十年内曾访问的国家及出访起止时间和目的，是否有过拒签记录？起止日期？ | | | | | | |  | | | | | | | | | | | | | | | |
| 之前是否去过以色列或申根国？若是，请务必如实、详细填写签证起止日期及出访起止日期。 | | | | | | |  | | | | | | | | | | | | | | | |
| 飞机舱位要求 | | | | | | | □公务舱 □经济舱 | | | | | | | | | 住宿要求 | | | | □单间 □双间 | | |
| 家庭成员表 | | | | | | | | | | | | | | | | | | | | | | |
| 家  庭  成  员  情  况 |  | | | 姓 名 | | 出生  年月日 | | 出生地 | | | 结婚时间 | | 工作单位及职务 | | | | | 现住址（需详细填写） | | | |  |
| 父亲 | | |  | |  | |  | | |  | |  | | | | |  | | | |  |
| 母亲 | | |  | |  | |  | | |  | |  | | | | |  | | | |  |
| 兄弟 | | |  | |  | |  | | |  | |  | | | | |  | | | |  |
| 姐妹 | | |  | |  | |  | | |  | |  | | | | |  | | | |  |
| 子 | | |  | |  | |  | | |  | |  | | | | |  | | | |  |
| 女 | | |  | |  | |  | | |  | |  | | | | |  | | | |  |
| 如有亲人去世，请务必填写完整信息，并注明去世具体时间及地点。 | | | | | | | | | | | | | | | | | | | | | | |